

GUIDELINES FOR LEADERS

1. Examine yourself whether you should be in the position of teaching others, James states, "My brethren, be not many masters (teachers), knowing that we shall receive the greater condemnation." (**Jam 3:1**) If you question whether you should be leading another in a discipleship, seek counsel from elder brothers. "... in the multitude of counselors there is safety." (**Pro 11:14**) A novice can easily fall in pride or error in the faith. (**1 Tim 3:6**) "For every one that useth milk is unskillful in the word of righteousness: for he is a babe. But strong meat belongeth to them that are of full age, even those who by reason of use have their senses exercised to discern both good and evil." (**Heb 5:13-14**) Finally, you should have a good report among your brethren and those that are without. By faith the elders obtained a good report. (**Heb 11:2**) Your goal for this discipleship should be the same as Paul's, which was to show them Jesus, the author and finisher of our faith, "...Christ in you, the hope of glory: whom we preach, warning every man, and teaching every man in all wisdom; that we may present every man perfect in Christ Jesus: Whereunto I also labour, striving according to his working, which worketh in me mightily." (**Col 1:27-29**)

2. If you are recommended to teach by your elder brothers then be careful how you teach. Sow the truth in love. Do not force the truth on your brother. "If the iron be blunt, and he do not whet the edge, then must he put to more strength: but wisdom is profitable to direct." (**Ecc 10:10**) "Let your speech be always with grace, seasoned with salt, that ye may know how ye ought to answer every man." (**Col 4:6**) Always function in the wisdom that is from above. "But the wisdom that is from above is first pure, then peaceable, gentle, and easy to be entreated, full of mercy and good fruits, without partiality, and without hypocrisy. And the fruit of righteousness is sown in peace of them that make peace." (**Jam 3:17-18**)

3. Attempt to stay on the target of the study but meet the present need of your brother as the Holy Spirit leads. Remember you are not the real teacher. Structure is fine but let the Spirit define the path of learning. Look at **1 Cor 2:9-13** - "But as it is written, Eye hath not seen, nor ear heard, neither have entered into the heart or man, the things which God hath prepared for them that love him. But God hath revealed them unto us by his Spirit: for the Spirit searcheth all things, yea, the deep things of God. For what man knoweth the things of a man, save the spirit of man which is in him? Even so the things of God knoweth no man, but the Spirit of God. Now we have received, not the spirit of the world, but the spirit which is of God; that we might know the things that are freely given to us of God. Which things also we speak, not in the words which man's wisdom teacheth, but which the Holy Ghost teacheth; comparing spiritual things with spiritual,"

4. When you teach, build precept upon precept and line upon line. (**Isa 28:10**) You are building upon a sure foundation, Jesus Christ, if your brother is saved. But be careful how you build thereupon. (**1 Cor 3:1-20**) Build in proper order and with proper materials; milk first, and then meat. Use His words and not your own. Let Christ bring forth from your treasure things new and old. (**Matt 13:52**) Ask questions periodically. Do not just lecture. Involve your brother in the study. Get his eyes off of you and on to the truth, that his "...faith should not stand in the wisdom of man, but in the power of God". (**1 Cor 2:5**) If your brother is quiet, then invite another brother to join you that the study might be more effective. Always teach the scriptures in context. Do not jump from one verse to another without reading portions of scripture. A wise old saying is "A text out of context is a pretext (a false appearance with an ulterior motive)!" "Therefore seeing we have this ministry, as we have received mercy, we faint not; But have renounced the hidden things of dishonesty, not walking in craftiness, nor handling the word of God deceitfully; but by manifestation of the truth commending ourselves to every man's conscience in the sight of God." (**2 Cor 4:1-2**)

5. Some of the studies can be lengthy. Push on through the studies not letting them drag on and become boring. If a study is exceptionally long, then take a break for a week and examine something else, then come back to the original topic. At times it would be appropriate to pull out only a portion of a study to review with your brother to meet a certain need. Again, you should be flexible using each study as a guideline letting the Spirit lead.

6. Do not overreact to disagreement. Give space for God's Word to work on your brother's heart. Remember, "Only by pride cometh contention: but with the well advised is wisdom." (**Pro 13:10**) "...walk worthy of the vocation wherewith ye are called, With all lowliness and meekness, with longsuffering,

forbearing one another in love; Endeavouring to keep the unity of the Spirit in the bond of peace.” (**Eph 4:1-3**) Note problem areas and disagreements. Recommend he discuss it with other elder brothers. “...in the mouth of two or three witnesses shall every word be established.” (**2 Cor 13:1**) Only present the next concept when you are in agreement with the current one. The goal is to come into one mind and one heart. Notice the quantity of scriptures that emphasize this point:

- ☐ **Phi 2:2-3** - “Fulfill ye my joy, that ye be likeminded, having the same love, being of one accord, of one mind. Let nothing be done through strife or vainglory; but in lowliness of mind let each esteem other better than themselves.”
- ☐ **Rom 12:16** - “Be of the same mind one toward another. Mind not high things, but condescend to men of low estate. Be not wise in your own conceits.”
- ☐ **Rom 15:5-6** - “Now the God of patience and consolation grant you to be likeminded one toward another according to Christ Jesus: That ye may with one mind and one mouth glorify God, even the Father of our Lord Jesus Christ.”
- ☐ **1 Cor 1:10** - “Now I beseech, you, brethren, by the name of our Lord Jesus Christ, that ye all speak the same thing, and that there be no divisions among you: but that ye be perfectly joined together in the same mind and in the same judgment.”
- ☐ **2 Cor 13:11** – “Finally, brethren, farewell. Be perfect, be of good comfort, be of one mind, live in peace; and the God of love and peace shall be with you.”
- ☐ **1 Pet 3:8** - “Finally, be ye all of one mind, having compassion one of another, love as brethren, be pitiful, be courteous:”
- ☐ **Phi 3:15-16** - “Let us therefore, as many as be perfect, be thus minded: and if in any thing ye be otherwise minded, God shall reveal even this unto you. Nevertheless, whereto we have already attained, let us walk by the same rule, let us mind the same thing.”
- ☐ **Phi 4:2** - “I beseech Euodias, and beseech Syntyche, that they be of the same mind in the Lord;”

7. Enter into a verbal agreement with your brother to be faithful in appearing for the discipleship and to study throughout the week. Read through the Brotherly Covenant together. You must do your part to show up also. Make discipleship a priority in your life. You are an example, if you cancel for insignificant reasons, then he will do likewise. If your brother loses respect for you, then it will be very difficult to teach him. Don't force the discipleship but discern if your brother loses desire to continue. If he does then let it drop or recommend that he seek another elder brother. Commit things unto faithful men that they may teach others also. (**2 Tim 2:2**) You can not make him a disciple of Christ, he chooses to be one by following Christ not you. “From that time many of his disciples went back, and walked no more with him.” (**John 6:60-69**)

8. There are three basic forms in the accountability series that may be used if you desire. They are the Daily Outlook, the Weekly Assignment, and the Quarterly Analysis. These forms are not essential but can help in teaching accountability before the Lord, especially in a young believer's life. The forms will help in establishing consistency in his daily walk and will provoke reflection on his lifestyle.

DAILY OUTLOOK

- ☐ A daily analysis is recommended to be filled out by the disciple every day. This is his personal record of his daily consistency. These forms are not to be collected by the leader. These should be filled out for the first two or three months to get a young believer on the track of reading and reflecting before the Lord on a daily basis. Instruct that the forms are secondary to the actual reading. The time should be given to the Word and not to the form. Teach him how to have a quiet time with the Lord by reviewing “How to Have a Quiet Time” in the preface of this booklet.

WEEKLY ASSIGNMENT

A weekly assignment is recommended to be completed by the disciple to give to you at the time of your weekly meeting. If you meet more than once a week then only one per week is essential. The important areas of this form are the agreement of the scripture in context (note points above), the scripture

memory, and the outreach. Encourage the scripture memory. Some can do more than others but work with each one to hide portions of scripture in his heart. (**Psa 119:11**) Recommend that he use the time management cards or standard 3x5 index cards. Instruct him to write each verse out on the back and carry it with him through the week. He should pull the card out at various free moments and rehearse the verse. Also, inspire your brother to reach out to others in their need. Outreach develops an awareness of others and a compassionate heart. This form as well as the Daily Outlook will challenge your brother to follow the Lord's example in ministering to others. The final portion of this form is the Summary of Concept. This should be completed when the current topic is concluded. He should understand why the study was important to his Christian growth. Let your brother express his thoughts in any form that he is able. Take note of his areas of disagreement.

QUARTERLY ANALYSIS

A quarterly analysis is recommended to be filled out every three months by the brother being taught. He evaluates himself only. Then at your next meeting, you should discuss his evaluation. It will open up discussion on areas of weakness. Talk over each point. You want to strengthen your brother by helping him see himself accurately. Remember the admonition of the Lord when He said, "And why beholdest thou the mote (sliver) that is in thy brother's eye, but considerest not the beam that is in thine own eye? Or how wilt thou say to thy brother, Let me pull out the mote out of thine eye: and, behold, a beam is in thine own eye? Thou hypocrite, first cast out the beam out of thine own eye: and then shalt thou see clearly to cast out the mote out of thy brother's eye." (**Matt 7:3-5**) A sample evaluation is included at the end of these guidelines. Plus and minus signs can be added to the ratings to give more variation in the analysis. Do not be too hard on your brother but admonish him in love. Sandwich your comments as good, bad, good. Do not major on minors. Give grace and encouragement. Follow these verses:

- ☐ **Gal 6:1** - "Brethren, if a man be overtaken in a fault, ye which are spiritual, restore such an one in the spirit of meekness; considering thyself, lest thou also be tempted."
- ☐ **2 Tim 2:24-26** - "And the servant of the Lord must not strive; but be gentle unto all men, apt to teach, patient, In meekness instructing those that oppose themselves; if God peradventure will give them repentance to the acknowledging of the truth; And that they may recover themselves out of the snare of the devil, who are taken captive by him at his will."

9. When the elder brothers determine that your brother is ready, challenge him to pray for someone that he can disciple. The Lord will lead someone his way if He feels he is prepared. The wonderful cycle is fulfilled if he teaches another brother the same concepts that you taught him. As Paul stated, "Thou therefore, my son, be strong in the grace that is in Christ Jesus. And the things that thou hast heard of me among many witnesses, the same commit thou to faithful men, who shall be able to teach others also. Thou therefore endure hardness, as a good soldier of Jesus Christ. No man that warreth entangleth himself with the affairs of this life; that he may please him who hath chosen him to be a soldier. And if a man also strive for masteries, yet is he not crowned, except he strive lawfully. The husbandman that laboreth must be first partaker of the fruits. Consider what I say; and the Lord give thee understanding in all things." (**2 Tim 2:1-7**) Jesus commands us to go and make disciples. He said "...All power is given unto me in heaven and in earth. Go ye therefore, and teach all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Ghost: Teaching them to observe all things whatsoever I have commanded you: and, lo, I am with you always, even unto the end of the world. Amen." (**Matt 28:18-20**)

DAILY OUTLOOK

ACCOUNTABILITY SERIES

REVISION 4.0

QUIET TIME

DATE: _____

DAY: S M T W Th F S

Worthy Thoughts or Questions:

REFLECTION - Yesterday's Activities (this is a personal record only)

☐ Did you review a memory verse? (Psa 119:11)	YES	NO
☐ Did you read one chapter in your Bible? (Psa 119:130)	YES	NO
☐ Did you study your Discipleship notes? (2 Tim 2:15)	YES	NO
☐ Did you pray? (Psa 55:17)	Morn	Noon Even
☐ Were you tempted today? (1 Cor 10:13)	YES	NO
☐ Try to identify the type - (1 John 2:16)	Flesh	EyePride
☐ What scripture helped you overcome? (Psa 119:9)	_____	
☐ Could sharing it be helpful? (Jam 5:16)	YES	NO
☐ Did you do one secret act of Christian love? (Matt 6:1)	YES	NO
☐ Share a spiritual truth with anyone?	YES	NO
What? _____		

☐ Witness to anyone?	YES	NO
Who? _____		
☐ Was there an incident that provoked you to a spiritual thought?	YES	NO

WEEKLY ASSIGNMENT

ACCOUNTABILITY SERIES

REVISION 4.0

NAME: _____

SERIES: _____

TOPIC: _____

I. BIBLE STUDY

☐ Did you review the current study for this week? (**2 Tim 2:15**) YES NO

☐ Did you look up ALL the scriptures in context? (**Acts 17:1**) YES NO

☐ Did you agree that the context taught this truth? (**Phi 2:1-3**) YES NO

☐ If not, why? _____

☐ Did you find any other scriptures that enhanced or questioned this concept?
YES NO

☐ What were they? (*They may improve the study.*) _____

☐ Did you share this study with a friend or your mate this week? YES NO

II. DAILY EFFORT

☐ Did you consistently read your Bible this week? YES NO

What portion? _____

☐ How many of the "Daily Outlooks" did you fill out? _____

III. OUTSIDE READING AND LISTENING

☐ Did you read the extra material? YES NO NA

Name the title: _____

☐ Did you listen to the tape provided? YES NO NA

Name the title: _____

IV. SCRIPTURE MEMORY

☐ Name your selected verse: _____ Recite it to your
brother Brother's initials: _____

V. OUTREACH - ASK YOURSELF

- | | | |
|---|---|-------|
| ☐ Did you do one secret act of Christian love this week? (Matt 6:1) | YES | NO |
| ☐ Did you minister to someone at church this week? (1 John 3:18) | YES | NO |
| ☐ Did the Spirit impress upon your heart to reach out evangelistically to two people this week? (Pro 11:30) | YES | NO |
| Who: _____ | Did you pray for them? (1 Tim 2:1-6) | |
| | YES | NO |
| Did you look for anything you could do for them? (Gal 6:10) | YES | NO |
| Did you give your testimony to them? (John 3:11) | YES | NO |
| Did you witness to them? (Rom 10:13-15) | YES | NO |
| ☐ Did you pray for one person to disciple? (Matt 28:18-20) | YES | NO NA |

VI. SUMMARY OF CONCEPT

When the study is complete, which may take several weeks, write in your own words a summary of the concepts covered in this topic. Try to relate its importance to you as a believer. Please note areas, if any, where you are not sure you agree.

TOPIC: _____

(Compare this with an elder's position on this concept.)

QUARTERLY ANALYSIS

ACCOUNTABILITY SERIES

REVISION 4.0

LEADER: _____
DISCIPLE: _____ DATE: _____
QUARTER: _____
SERIES / TOPIC: _____

SPIRITUAL ANALYSIS

E = Excellent G = Good S = Satisfactory N = Needs Improvement

DEVELOPMENT OF SPIRITUAL DESIRE (Pro 18:1)

- ☐ Daily reads the Bible. (Consistently reads and fills out Daily Outlook) _____
- ☐ Seeks the truth. (Attentive, receptive to truth, and attempts to study concepts) _____
- ☐ Brings and uses Bible. (Brings Bible to studies and church; follows along and searches for other scriptures on the topic.) _____
- ☐ Participates in discussion. (Answers or asks questions; discusses spiritual things.) _____
- ☐ Has heart for further study. (Digs, searches, and does more than is required.) _____
- ☐ Compares spiritual things with spiritual. (Can compare scriptures, can relate the Scriptures to life.) _____
- ☐ Examines evidence and judges self. (Evaluates self and actions in light of the Scriptures.) _____
- ☐ Shows evidence of spiritual growth. (Grasps and applies scriptural truths to his life.) _____
- ☐ Memorizes God's Word. (Memorizes portions word perfect.) _____
- ☐ Is prudent - looks well to going. (Walks circumspectly, chooses what causes growth avoids what hinders as evidenced in choices of TV, music, reading, activities, friendships) _____
- ☐ Prays at meals. _____

BEARER OF SPIRITUAL FRUIT (Gal 5:22-23)

- ☐ LOVE - (Shows kindness; shares; prefers others before self.) _____
- ☐ JOY -(Happy, singing and making melody in heart; delights in the Lord & His Word.) _____
- ☐ PEACE -(Harmony with God, self, and others; contentment with places and things.) _____
- ☐ LONG SUFFERING -(Patient and tolerant of others and of adverse circumstances.) _____
- ☐ GENTLENESS - (Not forceful or striving with others.) _____
- ☐ GOODNESS - (Chooses to do good; refrains from questionable activity.) _____
- ☐ FAITH - (Demonstrates spiritual stability; does not worry; trusts God's promises.) _____
- ☐ MEEKNESS -(Humble and teachable spirit; receives correction; yields own rights) _____
- ☐ TEMPERANCE - (Moderate, self-controlled, balanced.) _____

DEVELOPMENT OF SPIRITUAL LEADERSHIP (Phi 3:16-17)

- ☐ Faithfulness in meeting with leader. _____
- ☐ Faithfulness in attending church. (Not forsaking the assembly of the brethren.) _____
- ☐ Effort in reaching out to others. _____
- ☐ Effort in encouraging and exhorting peers. _____
- ☐ Effort in being a peacemaker. (Endeavoring to keep the unity of the Spirit.) _____
- ☐ Effort in being a spiritual example for others to follow. _____
- ☐ General overall spiritual progress. _____

A COMMITMENT BETWEEN BROTHERS

(not a vow with God)

We as brothers in the Lord hereby make a verbal commitment to one another in brotherly love:

- ❑ **To give priority to the daily study of God's Word and His concepts except in the case of emergency. (i.e. family, health, and work related problems)**
- ❑ **To faithfully meet together on time on appointed dates with assignments of scripture memory, Bible study and special projects completed.**
- ❑ **To give advanced notice if not able to meet with my brother due to another necessary commitment. (i.e. Don't let your brother get ready and then cancel at the last minute.)**
- ❑ **To give love and grace to my brother as we develop together in the Lord. To uphold my brother's reputation by not being critical or slanderous.**
- ❑ **To acknowledge to my brother if my desire to continue this discipleship changes and I want to suspend the training for a season.**

Romans 13:8 - *"Owe no man any thing, but to love one another: for he that loveth another hath fulfilled the law."*

A COMMITMENT BETWEEN SISTERS

(not a vow with God)

We as sisters in the Lord hereby make a verbal commitment to one another in sisterly *love*:

- ❑ To give priority to the daily study of God's Word and His concepts except in the case of emergency. (i.e. family, health, and work related problems)**
- ❑ To faithfully meet together on time on appointed dates with assignments of scripture memory, Bible study and special projects completed.**
- ❑ To give advanced notice if not able to meet with my sister due to another necessary commitment. (i.e. Don't let your sister get ready and then cancel at the last minute.)**
- ❑ To give love and grace to my sister as we develop together in the Lord. To uphold my sister's reputation by not being critical or slanderous.**
- ❑ To acknowledge to my sister if my desire to continue this discipleship changes and I want to suspend the training for a season.**

Romans 13:8 – “Owe no man any thing, but to love one another: for he that loveth another hath fulfilled the law.”